

**BOARD OF COUNTY COMMISSIONER'S  
NOTICE OF MEETING AND AGENDA FOR A REGULAR  
SCHEDULED MEETING OF**

**MONDAY JUNE 19, 2017  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of June 12, 2017.
- D. Bid Openings:** Accept, Award, and/or Reject the following (State Law requires bids to be opened in house meeting of the Board of County Commissioners).
  - 1. Bid #FB-1808** – Set Forms, Leveling and Finishing of Concrete at the Cleveland County Fairgrounds.
- E. Old Business:** Discussion, Consideration, and/or Action regarding the following:
  - 1. Bid #BE-1801** – One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2017 through June 30, 2018.
  - 2. Bid #COM-1802** – Renovation of the Fitness Center located at 122 E. Eufaula Street, Norman OK.
  - 3. Bid #COM-1803** – Multiple year agreement for preventative maintenance of seven (7) Hydraulic Elevators for Cleveland County Offices.
  - 4. Bid #SHE-1804** – One-Year (1) Non –Encumbered Contract for Inmate & Detention Supplies for Cleveland County. The bid term will be from July 1, 2017 through June 30, 2018.
  - 5. Bid #SHE-1805** – One- Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County. The bid term will be from July 1, 2017 through June 30, 2018.
  - 6. Bid #HWY-1806** – Six (6) month Non-Encumbered Contract for Bulk Oils, Lubricants and Antifreeze for the County Commissioners. The bid term will be July 22, 2017 through January 21, 2018.
  - 7. Bid #FB-1807** – Purchase and delivery of Building materials to build a 40' x 100' x 14' Metal Building at the Cleveland County Fairgrounds.

**F. Items of Business:** Discussion, Consideration and/or Action regarding the following:

1. **Appoint** Doug Warr to finish the Term of David Tinsley as Cleveland County Assessor effective July 1, 2017.
2. **Accept the request of Retired Deputy William Thomas** as having a Retired Commission to be able to bear arms and carry a retired law enforcement badge. (§ 19 Sec 553-555)
3. **Approval** of the May 2017 Emergency Response Plan.
4. **Cleveland County Sheriff's Department** to pay the \$20,000.00 deficit of the Inmate Trust Fund Checking Account.

The following items F5 – F55 are Consent Items and are routine in nature

5. **Invoice Reference #308655** from Fellers, Snider, Blankenship, Bailey, & Tippens, P.C. for professional services and expenses through May 31, 2017 regarding Joseph K. Lester v. Board of County Commissioners; Case No. CJ-2017-368 in the amount of \$27,761.58.
6. **Rescind Approval** of Invoice #CLC-0417 from IBTS in the amount of \$22,559.27 at the May 30, 2017 Commissioners Meeting and **Approve** Invoice #CLC-0417 from IBTS in the amount of \$47,633.05 for the CDBG DR Program services during the month of April 2017.
7. **Agreement** between The Board of Cleveland County Commissioners and The City of Norman and The City of Oklahoma City in a joint project to reconstruct (1) mile of Indian Hills Road/179<sup>th</sup> Street between Sooner Road/12<sup>th</sup> Ave. N.E. and Air Depot/24<sup>th</sup> Ave. N.E.
8. **Agreement** between Cleveland County and Water Services Company for water treatment services in the amount of \$100.00 for base quarterly services for the period July 1, 2017 through June 30, 2018.
9. **Agreement** between Cleveland County District #3 and Waste Disposal Services, Inc. for collection from a 6 yard container once a week at a rate of \$100.00 per month for the period July 1, 2017 through June 30, 2018.
10. **Agreement** between Cleveland County Board of Commissioners and Texas County Juvenile Detention Center for juvenile detention services in the amount of \$41.00 per day per child for the period July 1, 2017 through June 30, 2018.
11. **Agreement** between Cleveland County Board of Commissioners and Sequoyah Enterprises, Inc. operating the Leflore County Juvenile Detention

Center for juvenile detention services in the amount of \$22.52 per day per child for the period July 1, 2017 through June 30, 2018.

12. **Agreement** between Cleveland County Board of Commissioners and Eastern Oklahoma Youth Services operating the Pittsburg County Juvenile Detention Center for juvenile detention services in the amount of \$36.37 per day per child for the period July 1, 2017 through June 30, 2018.
13. **Agreement** between Cleveland County Board of Commissioners and Eastern Oklahoma Youth Services operating the Northwest Oklahoma Juvenile Detention Center for juvenile detention services in the amount of \$63.24 per day per child for the period July 1, 2017 through June 30, 2018.
14. **Agreement** between Cleveland County Board of Commissioners and Eastern Oklahoma Youth Services operating the Muskogee County Juvenile Detention Center for juvenile detention services in the amount of \$36.37 per day per child for the period July 1, 2017 through June 30, 2018.
15. **Approval** of Offer in the amount of \$3,000.00 to Kenneth and Debra Lea Morren to acquire of new right-of-way for the CDBG Cleveland County J/P DR 4117-010, Indian Hills Road Project.
16. **Agreement** between Cleveland County Sheriff's Department and OneNet for Internet Access Service at an annual rate of \$300.00 for the period July 1, 2017 through June 30, 2018.
17. **Annual Maintenance Agreement** between Cleveland County Sheriff's Department and Global Software for maintenance on licensed software modules in the amount of \$33,720.00 annually for the period July 1, 2017 through June 30, 2018.
18. **Renewal Amendment 2017-2018** between Cleveland County Sheriff's Office and Turn Key Health Clinics to provide for Medical Staffing and Administration for the period July 1, 2017 through June 30, 2018.  
**Daily Population for a month is 450 or less: monthly cost is \$66,164.00**  
**Daily Population for a month is 451 – 500: monthly cost is \$72,200.00**  
**Daily Population for a month is 501 – 550: monthly cost is \$77,400.00**  
**Daily Population for a month is 551 and Up: monthly cost is \$82,600.00**
19. **Quote** from Hub International for Cleveland County 2017-2018 Workers' Compensation Premium in the amount of \$333,785.00.
20. **2<sup>nd</sup> Amendment Interlocal Agreement for Veterans Services for FY 2016-2017.** The amount of the contract has changed from \$60,468.75 to \$67,965.27. Original Contract is from August 15, 2016 through June 30, 2017.
21. **FY 2017-2018 Interlocal Agreement for Veterans Services** provided through the Cleveland County Health Department in the amount of approximately \$80,973.48.

- 22. Equipment Maintenance Agreement** between Cleveland County District #1 and OneSource for service on a Bizhub C220 including 1500 B/W copies and 300 color copies, all parts, labor, drum and supplies at a monthly rate of \$36.00. Overages are billed at \$.018 each B/W copy and \$.11 each color copy.
- 23. Maintenance Agreement Renewal** between the Cleveland County Treasurer and AEC Solutions for Telephone Software Support on Jantek Time Clock System. Total Annual Maintenance is \$500.00 for the period July 1, 2017 through June 30, 2018.
- 24. Addendum** to the Community Sentencing Contract between Cleveland County Sheriff's Department and Department of Corrections for Restrictive Housing, Jail in the amount of \$27.00 per day per client for the period July 1, 2017 through June 30, 2018 and serves as the fourth of four renewals.
- 25. Renewal Contract** between Cleveland County Treasurer and R.B. Akins Company for a Liebert Computer Room Air Conditioning Equipment for Server. Total Annual Maintenance is \$950.00 for the period July 1, 2017 through June 30, 2018.
- 26. Annual Maintenance Agreement** between Cleveland County Treasurer and Black Mesa Security for an Insulated Fire Vault Door and Safe with Combination Key/Locking Dial in the amount of \$375.00 per year from July 1, 2017 through June 30, 2018.
- 27. Annual Maintenance Agreement** between the Cleveland County Treasurer and R.K. Black, Inc. for (2) Kyocera printers – Model KM5035 with a per copy charge of \$0.01512 per copy. Billed Quarterly effective July 1, 2017 through June 30, 2018.
- 28. Renewal Agreement** between Cleveland County Treasurer and Business Imaging Systems, Inc. (BIS) for the following:  
Platinum Software Maintenance in the amount of \$18,909.18 and, Total Annual Hardware Maintenance in the amount of \$3,927.28 effective July 1, 2017 through June 30, 2018.
- 29. Renewal Agreement** between Cleveland County Treasurer and Cox Communications for Business Internet Connection 25 CBI Mbps x 5mbps for a monthly maintenance fee of \$144.95 and (4) additional Static IP Addresses at \$8.00 each for a total monthly fee of \$152.95 effective July 1, 2017 through June 30, 2018.
- 30. Maintenance Agreement Renewal** between the Cleveland County Treasurer and Diane DeFilippo for the following Professional Services effective July 1, 2017 through June 30, 2018:  
Title Search Reports at a rate of \$100.00 each.  
Title Verifications at a rate of \$7.00 each.

- 31. Annual Maintenance Agreement Renewal** between the Cleveland County Treasurer and Eureka Water Company for Water Delivery at \$6.20 per Bottle. Bottle Rack Storage Included in Delivery and Refundable Bottle Deposit effective July 1, 2017 through June 30, 2018.
- 32. Annual maintenance Agreement Renewal** between the Cleveland County Treasurer and Konica Minolta effective July 1, 2017 through June 30, 2018 for (5) Bizhub C360 Printers with a per copy charge of \$0.0071 for black/white and \$0.049 for color, (2) Bizhub C452 Printers with a per copy charge of \$0.0071 for black/white and \$0.049 for color.
- 33. Annual Maintenance Agreement Renewal** between Cleveland County Treasurer and One Source Managed Services for service on the following for the period July 1, 2017 through June 30, 2018:  
(1) Konica Minolta Bizhub C360 with a per copy charge of \$0.0071 for black/white and \$0.0151 for color, (1) Konica Minolta Bizhub C364 with a per copy charge of \$0.0071 for black/white and \$0.0151 for color, (10) Konica Minolta Bizhub C364E with a per copy charge of \$0.0071 for black/white and \$0.0151 for color, (2) Hewlett Packard 602X Printers with a per copy charge of \$0.0151 each.
- 34. Maintenance Agreement Renewal** between Cleveland County Treasurer and Point & Pay, LLC for Fee Agreement from Online Payments. The Service Fee is charged directly to the Customer and NO fees will be charged to the County. Service Fees, July 1, 2017 to June 30, 2018 are as follows:  
**Credit Card Payments 2.4% with a minimum of \$2.00**  
**Visa Debit Card Payments \$3.95 Flat Fee**  
**E-Check Payments \$2.00 each**
- 35. Maintenance Agreement Renewal** between the Cleveland County Treasurer and Technique Data Systems for the period July 1, 2017 through June 30, 2018 on the following:  
(13) Citizens Model IDP 3550 Printers at \$60.00 each, Annual Total \$780.00  
(11) Glory GFR-S80 Currency Discriminators at \$350.00 Annual Total \$3,850.00, (1) Toshiba/Kisan Newton Currency Discriminator at \$350.00, (5) Semacon S2500 Currency Discriminators at \$350.00 each, Annual Total \$1,750.00.
- 36. Maintenance Agreement Renewal** between the Cleveland County Treasurer and Technique Data Systems for the period July 1, 2017 through June 30, 2018 for (1) canon CR-190 check Scanner at \$425.00 Annual Total and (25) Canon CR-80 Check Scanners at \$130.00 each, Annual Total \$3,250.00.
- 37. Annual Maintenance Agreement** between the Cleveland County Treasurer and Technique Data Systems for Formax FD452 Envelope Opener. Total Annual Maintenance \$275.00 effective July 1, 2017 through June 30, 2018.

**38. Annual Maintenance Agreement Renewal, July 1, 2017 through June 30, 2018 between Cleveland County Treasurer and Thomson Reuters aka Manatron, Inc. for the following:**

Payment Processing Interface (COLLECTMAX-S) \$5,414.44  
MVP Tax manager Support (MVPTAXMGR-S) \$115,917.86  
Oracle Specific License Support – 25 Users (ORACLE-S) \$2,220.83  
Back-Up Executive Support (BACKUPEXEC-S) \$667.13  
PC Anywhere Modem Support (PCANYWHERE-S) \$138.25  
Tax E-Gov System Support (COLLECTMAX-S) \$7,492.15  
Tax E-Gov Hosting Support (WEBHOST COLLECTMAX-S) \$4,654.88  
CollectMax Data Extract Support (COLLECTMAX-DATA-S) \$5,585.87  
MVPTAXMGR Point of Sale Support (MVPYAXMGR-POS-S) \$8,316.28  
Chexit 21 System Support (CHEXIT21-S) \$2,202.62

**TOTAL SOFTWARE SUPPORT \$152,610.31**

**PROFESSIONAL SERVICES** –Data Administrator Services for Tax manager (DATAADMIN311-s) **\$17,401.45**

**39. Annual Maintenance Agreement Renewal** between Cleveland County Treasurer and Underground Vaults and Storage, Inc. effective July 1, 2017 through June 30, 2018 for 14 Cubic Feet of Storage for Essential CD's and Microfilm in a Controlled Environment at the rate of \$42.00 per Cubic Foot, Total Annual \$588.00.

**40. Annual Maintenance Agreement** between Cleveland County Treasurer and Lexis Nexis Risk Solutions for Accurint access for Tax Warrant Department to search and locate people, businesses and addresses. (4) Users at \$90.00 each, Total Monthly \$360.00 for the period July 1, 2017 through June 30, 2018.

**41. Maintenance Agreement Renewal** between Cleveland County Treasurer and Oklahoma Copier Solutions for service on a Hewlett Packard Check Printer (MICR Ink) with a per copy charge of \$0.05 per copy for the period July 1, 2017 through June 30, 2018.

**42. Annual Maintenance Agreement** between Cleveland County Treasurer and Cox Business for Business Digital Cable with HD Receiver at \$8.50 per month effective July 1, 2017 through June 30, 2018.

**43. Month to Month Lease Agreement** between the Cleveland County Treasurer and Pitney Bowes for a Connect 2000+ Mail Machine and Color Printer. Total Monthly Lease Amount \$350.00, Effective July 1, 2017.

**44. Service Agreement Renewal** between The Cleveland County Sheriff's Department and WCA (Waste Corporation of Oklahoma) to provide solid waste pickup in the amount of \$49.00 per month at Operations/Field Services , 10501 HWY 77 in Slaughterville, OK for the period July 1, 2017 through June 30, 2018.

**45. Lease Agreement** between the Cleveland County Clerk's Office and Pitney Bowes for a Postage Meter Machine in the amount of \$724.89 quarterly for

the first 12 months. This replaces the previous contract approved 3/20/2017, Index #Z2017-110.

- 46. **Notice** to the Board of County Commissioners that the County Clerk’s Office has received an operator’s Application for Non-Coal Mining from General Materials, Inc., Major Revision Application No. L.E.-1260-D (MacArthur Sand Plant) and Big 4 Pit, Renewal Application No. L.E. -1528. Per Title 45 § 724 H.1.b (3) both applications will be available for public review for 8-weeks in the Cleveland County Clerk’s Office.
- 47. **Contract** between Cleveland County Health Department and Joyce Clement to provide Direct Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2017 to June 30, 2018 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.47 per mile for a maximum reimbursement of \$8,666.00.
- 48. **Contract** between Cleveland County Health Department and Stacey Clement to provide Direct Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2017 to June 30, 2018 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.47 per mile for a maximum reimbursement of \$8,666.00.
- 49. **Contract** between Cleveland County Health Department and Vivian Gibson to provide Direct Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2017 to June 30, 2018 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.47 per mile for a maximum reimbursement of \$8,666.00.
- 50. **Request** for Approval of Allocation of Alcoholic Beverage Tax in the amount of \$42,419.27.

**51. Resolution** determining maximum Monthly Highway Expenditures:

T1A	\$ 606,350.30
T1C	\$ 13,556.54
T2A	\$4,745,345.29
T2B	\$ 20,712.03
T3	\$ 316,564.27
<b>TOTAL</b>	<b>\$5,702,528.43</b>

**52. Approval of the following Cash Fund Appropriations:**

a. Sheriff Cleveland County Justice Center Fund	\$ 170,582.81
b. Sheriff Commissary Fund	\$ 68,463.86
c. Sheriff Courthouse Security Service Fee Fund	\$ 4,466.66
d. Sheriff Donations Fund	\$ 250.00
e. Sheriff Federal Share Revenue Fund	\$ 6.64
f. Sheriff Jail Fund	\$ 4,165.42
g. Sheriff Revolving Fund	\$ 109,841.73
h. Sheriff Service Fee Fund	\$ 47,999.78

**53. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**District #2**

17-4913-SA2      LL Oak Two LLC      \$ 500.00

**54. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 16/17**

**General:**

17-0016-R2	17-0038-HR2	17-0041-HR2	17-0045-HR2
17-0243-F2	17-0292-SM2	17-0294-SM2	17-0358-B1C
17-0359-B1C	17-0365-B2A	17-0388-B2A	17-0807-SM2
17-0923-B2A	17-1550-B2A	17-2139-R2	17-2366-B2A
17-2461-B2A	17-2772-B2A	17-3228-B2A	17-3435-SM2
17-3444-B2A	17-3889-B2A	17-3945-B2A	17-3955-SM2
17-4150-CCJC2	17-4193-PR2		

**Highway:**

17-0071-T2A	17-0130-T2A	17-0143-T2A	17-1125-T2A
17-1823-T2A	17-2433-T2A	17-2673-T2A	17-3647-T2A
17-4132-T2A	17-4146-T2A		

**Health:**

17-0304-MD2	17-0403-MD2	17-0404-MD2	17-1574-MD2
17-1985-MD2	17-1988-MD2		

**55. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 16/17**

a. General Fund	\$ 154,057.41
b. Highway Fund	\$ 57,492.10
c. Health Fund	\$ 21,481.23
d. Sheriff Service Fee Fund	\$ 9,688.50
e. Sheriff Jail Fund	\$ 2,171.60
f. Sheriff Revolving Fund	\$ 27,657.06
g. Treasurer Certification Fee Fund	\$ 364.00
h. S.T.O.P. Violence Against Women Fund	\$ 2,552.80
i. Fairgrounds Fund	\$ 1,558.65

**END OF CONSENT DOCKET.**



**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business.**

**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

**J. Executive Session for the purpose of discussing the following:** Pursuant to 25 O.S. 307.B.4, Discussion with Counsel regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.

**K. Action Regarding Executive Session on the following:** Pursuant to 25 O.S. 307.B.4, regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.

**L. Adjourn.**

**Filed and Recorded in the County Clerk’s Office**

*June 16, 2017 @ 12:17 pm*

*Sammy Belmon*  
County Clerk or Deputy  
*by Linda Atkins*

